



# ORANGE COUNTY CONSERVATION EASEMENT AMENDMENT REQUEST FORM

Environmental Protection Division  
3165 McCrory Place, #200  
Orlando, FL 32803

## REQUEST DETAILS

EPD encourages all applications to be electronically submitted. Electronic submittal: [wetlandpermitting@ocfl.net](mailto:wetlandpermitting@ocfl.net)

Have any questions? Please call EPD at: (407) 836-1402 or email: [wetlandpermitting@ocfl.net](mailto:wetlandpermitting@ocfl.net)  
OR refer to the [Applicant's Handbook](#).

**Associated Natural Resource Impact Permit,  
Conservation Area Impact Permit, or Application #:**

**Parcel ID Number(s):**

**Easement or Instrument Number:**

**Record Book and Page Number:**

**Easement Holder(s):** Orange County Others:

**Easement Total Acres:**

**Acres Requested for Release:**

**Reason(s) for the Request:**

CONSERVATION EASEMENT AMENDMENT TYPE		
YES	NO	
		Full Release
		Partial Release (attach written legal description and sketch of lands requested)
		Other (provide or attach a brief explanation)

**SECTION 1**

**SUPPORTING DETAILS**  
All items below are required for issuance of the amendment.

	A complete application for a Noticed General Permit or Standard Permit, as applicable, consistent with Section 15-386.
	A written legal description of the lands to be released (if partial release).
	A sketch of the lands to be released on recent aerial imagery (if partial release).
	A functional assessment specific to any portion(s) of the conservation easement requested for release at the time the easement was dedicated.
	A copy of any relevant local, state, or federal permits.
	A mitigation plan to offset any proposed impacts to the conservation easement.

**SECTION 2**

**AGENT AUTHORIZED TO REQUEST CONSERVATION EASEMENT AMENDMENT**

By signing this request form, I am requesting, or I am requesting on behalf of the property owner, an amendment of conservation easement held by Orange County on the subject property. I am familiar with the information contained in this application and represent that such information is true, complete, and accurate. I understand this is a request for an Orange County amendment to a conservation easement, and that any work prior to approval of the amendment is a violation of Orange County code. I understand that this request does not relieve me of any obligation to obtain any other required amendments or releases from other federal, state, municipal, or private grantee(s) with an interest in the area held under easement. I understand that any false statement or representation in this request will nullify the amendment and understand that a new request will be necessary.

**Typed/Printed Name of Owner or Authorized Agent:**  
*(Corporate Title if applicable)*

**Signature of Owner/Agent:**

**Date:**

**SECTION 3**

**AGENT AUTHORIZATION FORM**

FOR PROJECTS LOCATED IN ORANGE COUNTY, FLORIDA

I/WE, (PRINT PROPERTY OWNER NAME) \_\_\_\_\_, AS THE OWNER(S) OF THE REAL PROPERTY DESCRIBED AS FOLLOWS, \_\_\_\_\_, DO HEREBY AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME), \_\_\_\_\_, TO EXECUTE ANY PETITIONS OR OTHER DOCUMENTS NECESSARY TO AFFECT THE APPROVAL REQUESTED AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS, \_\_\_\_\_, AND TO APPEAR ON MY/OUR BEHALF BEFORE ANY ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS REQUEST AND TO ACT IN ALL RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE REQUEST.

*Date*

*Signature of Property Owner*

*Print Name Property Owner*

*Date*

*Signature of Property Owner*

*Print Name Property Owner*

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_:**

I certify that on \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me, \_\_\_\_\_, an officer duly authorized by the State of Florida in the county mentioned above, to take acknowledgements, personally appeared \_\_\_\_\_, to me known to be the person described in this instrument or to have produced \_\_\_\_\_ as evidence, and who has acknowledged before me that he or she executed the instrument and did / did not take an oath.

Witness my hand and official seal in the county and state stated above on the \_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.

**Signature of Notary Public**  
**Notary Public for the State of Florida**

*(Notary Seal)*

My Commission Expires: \_\_\_\_\_